

Digital Technologies Acceptable Use Agreement

Yarra Road Primary School

When I use digital technologies at Yarra Road PS, I communicate respectfully by thinking and checking that what I write or post is polite and respectful.

This means I:

- never send mean or bullying messages or pass them on, as this makes me part of the bullying.
- don't use actions online to be mean to others. (This can include leaving someone out to make them feel bad).
- won't copy someone else's work or ideas from the internet and present them as my own. If I use information from the Internet, I will acknowledge and reference the author/website.

When I use digital technologies at Yarra Road PS, I protect personal information.

This means I:

- will not share my full name, photo, birthday, address and phone number.
- stop to think about what I post or share online.
- protect my password and I don't share it with others.
- don't join a space online without my parent's or teacher's guidance and permission.
- never answer questions online that ask for my personal information.
- protect my friends' information in the same way.

When I use digital technologies at Yarra Road PS, I practise responsible and appropriate behaviours.

This means I:

- speak to a trusted adult if I see something that makes me feel upset or if I need help.
- speak to a trusted adult if someone is unkind to me.
- speak to a trusted adult if I know someone else is being bullied or using the internet inappropriately.
- only use sites that are appropriate for my age.
- don't deliberately search for inappropriate information
- turn off the screen (not the computer); close the laptop lid or put the iPad to sleep if I see something inappropriate or something that makes me feel uncomfortable, and tell a trusted adult.
- am careful with the equipment I use.

I have read this Digital Technologies Acceptable Use Agreement with my parents. I understand that if I use Yarra Road's digital technologies in an unacceptable manner, I will lose my privileges with these resources and be dealt with in accordance with the YRPS Student Wellbeing Policy.

Student name: _____ Student signature: _____

Parent name: _____ Parent signature: _____

Date: _____

Date: _____